INSTRUCTIONS FOR CONTRIBUTORS

The journal Czechoslovak Psychology (Československá psychologie) publishes only original papers not published or submitted elsewhere, in the fields of psychological theory, methodology, research, and practice. Positively reviewed papers accepted by the editorial board are then published in the relevant section of the journal (e.g., theoretical studies, research studies, survey studies, methodical communications, preliminary communications, discussions, reflections, contributions from various areas of practice, e.g. clinical practice, reports and reviews).

In order to be accepted, the submissions must present ideas in clear and transparent manner and the manuscript must be edited according to the following guidelines:

Original articles of an empirical nature must observe the following structure: a) Issue, b) Method c) Results, d) Discussion e) Conclusion, f) list of up to 50 references (under Bibliography), g) Summary with a maximum of 300 words that must not be written in the first person (the author can provide editors with an abstract in English), h) Keywords in Czech (or in English).

Research and methodological studies must contain an English abstract with the following structure: 1. Objectives, 2. Subjects and setting, 3. Hypotheses, 4. Statistical analysis, 5. Results, 6. Study limitation. The extended abstract should not exceed one printed page, i.e. 1800 (60 x 30) characters. The Czech summary should have a similar structure.

In the case of a research study, the article manuscript must have no more than 20 standard pages (30 lines of 60 characters each), i.e. 36,000 characters (including spaces) including the bibliography. A review study may have a maximum of 25 standard pages (30 lines of 60 characters each), i.e., 45,000 characters including the bibliography. It must be written using MS WORD (approximately 60 characters per line, spacing 2). The text must be typed freely without fixed line wrap. A hard return should be used only at the end of a paragraph. Czech/English summaries along with 3-5 keywords, tables (maximum of 5), graphs (maximum of 3) and images (maximum of 3) should be included on separate pages. Article and section titles should be left-adjusted and not underlined; they should differ from the regular text only by being followed by an empty line. Individual paragraphs are separated by five empty characters from the left margin of the first line. The manuscript should be written without underlining. Footnotes should be designated with superscript Arabic numerals attached to the proper place in the text followed by a superscript right parenthesis, and they must be numbered continuously throughout the work. Place every note separately on a new page. The location of tables and figures shiould be marked at the desired location in the text of the note (table or figure) and a serial number. Number tables and figures separately using Arabic numerals and place them on separate pages at the end of the manuscript. Designation, number, name, and any explanatory text are put in the tables. Neither bold nor semi-bold fonts nor strong lines are used in the descriptions of variables and in headlines in the tables. Pictures and graphs need to be placed in separate files. Preferred bitmap formats include TIFF or PNG at 300 DPI, or EPS for vector format. Pictures and graphs should be prepared in black and white.

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Internet links should be quote as follows:

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The articles undergo a review process. The review is then sent to the author. If the author modifies the contribution after a peer review, he/she is required to respond to the review in writing, addressing which comments have been accepted and which were not included in the new version of the article, or which comments he/she disagrees with. The modified article can be passed to the original reviewers for supervision. Proofreading sent to authors should be returned immediately. Substantial changes in the text and annexes can be done only with the consent of the editors. Editorial address: třída Politických vězňů 7, 110 00 Praha 1, e-mail: redakce@praha.psu.cas.cz

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In case of any problems with the uploading of the original article to the electronic publishing system, contact the executive editor of Czechoslovak Psychology by e-mail at kotrlova@praha.psu.cas.cz

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Frazer, B. (1981): On apologizing. In: Coulmans, F. (Ed.), Conversational routine. The Hague, Mouton, 259-271.

or:

Frazer, B.: On apologizing. In: Coulmans, F. (Ed.), Conversational routine. The Hague, Mouton 1981, 259-271.

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Carey, S. (1985): Conceptual change in childhood. Cognitive Psychology 24, 21-43.

or:

Carey, S.: Conceptual change in childhood. Cognitive Psychology 24, 1985, 21-43.

e) references to articles on the Internet: see d) citation of the article in a journal with the address of the web page and the date of the visit at the end of the quote.

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Carey, S. (1985): Conceptual change in childhood. [Retrieved 1. 8. 2010, http://www.cas.cz/cz/PSU.html]

Journal issues are mentioned only if the volume year is not paged continuously.