



CERGE-EI Master of Arts in Applied Economics

Course Description

1. Course Name

Career Services

2. Abbreviation

CS

3. Code

XXXX

4. Core or elective

Core

5. Number of credits

Zero credits (U.S. system), but students must pass the course to gain the Master of Arts in Applied Economics degree.

6. Scheduled class meetings

Workshops scheduled during Fall and Spring Semesters. Workshops are usually scheduled during the Career Services slot in the class schedule, although Career Services will not meet each week of the semester.

Individual meetings and consultations with Career Services Manager take place mostly during the Spring and Summer semesters, and only one of these is required.

7. Outline

Master of Arts in Applied Economics program students are required to attend Career Services workshops. This is a required course, although no grades are granted and passing the course is based only on attending meetings. Students are required to attend all announced Career Services meetings. The Program Director can grant exceptions. There are approximately 8 workshops planned during the Fall and Spring Semesters together. Career Services has a slot in the Fall and Spring class schedules, although there is not a Career Services meeting every week. Students are informed by the Career Services Manager and the SSO well ahead of time when each workshop will be held.

We arrange external experts to come and conduct all of the Career Services workshops. These are people with practical experience in the field and/or topic, and who can be networking contacts for MA in Applied Economics students. We gather ideas from current students and try to organize workshops according to students' interests. Other than those, our general plan for workshops is as follows:

- In the Fall Semester, Career Services workshops survey the major fields where MA in Applied Economics graduates might work after the MA in Applied Economics

program: Central Banking, Private Banking, Consultancy, and Non-Government Organizations.

- In the Spring Semester, there are usually more practical workshops such as CV and cover letter writing, creating and maintaining an effective LinkedIn profile, interview skills, advice from a top-level HR director, how to capitalize on an internship, etc.
- The Summer Semester is reserved for individual consultation and time spent applying, interviewing, negotiating, etc.

The exact content and number of Career Services workshops depends on the decision of the MA in Applied Economics program and also the availability of qualified external experts. However, students are required to attend all Career Services meetings. It is possible that on occasion we will offer an optional workshop that is not required.

The Program Director is the official teacher of the Career Services course, although the Career Services Manager handles most of the organization of Career Services activities.

The purpose of Career Services is to benefit the career success of MA in Applied Economics students. Especially since the MA in Applied Economics program is so short, it is crucial that students start thinking about and planning their short- and mid-term career steps at the very beginning of the program. The Career Services requirement is not demanding, and it will benefit your career and life disproportionately to the time you spend in workshops.

In addition to workshops, students are also required to attend at least one individual consulting session with the Career Services Manager during the Spring Semester. While this meeting and the workshops are required, individual students can get much more service from the Career Services Manager on their own initiative. Especially in the Spring and Summer Semesters, students can work with the Career Services Manager to build and work on a personalized job search. Students are also required to complete and submit their updated CV to the Career Services Manager early in the Spring Semester.

MA in Applied Economics Career Services are also open to alumni of the MA in Applied Economics program anytime the opportunities might benefit graduates' continuing careers.

At the beginning of the program in September, it is possible for students to be exempted from the Career Services requirement. Students wanting the exemption have to meet in person with the Program Director and have a good reason for not spending the relatively small amount of time attending Career Services workshops.

8. Textbook

No textbook