

INVITATION TO SUBMIT A BID

pursuant to Section 53 paragraph (1) of Act No. 134/2016 Coll., on Public Procurement, as amended, (hereinafter the "Act")

I. Identification of the Contracting Authority

Contracting Authority: Fyzikální ústav AV ČR, v.v.i.
Seat: Na Slovance 1999/2, 182 21 Praha 8
Identification No.: 68378271
Person authorized to represent the Contracting Authority: Prof. Jan Řídký, DrSc., Director

Contact person: Mgr. Václav Kafka
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Representative of the contact person: Vladimír Levandovský
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II. Information on the subject-matter of a public contract

Public Contract name: **Precision Metrology Station**

The subject matter of this public contract is supply (acquisition) of a station for precision metrology. More detailed specification of the subject matter is provided in tender documentation.

III. Details on access to the tender documentation

The tender documentation including all attachments is published on the Contracting Authority profile at:

<http://www.e-zakazky.cz/Profil-Zadavatele/74e987e1-b4a1-4571-b8b6-2cd93fe6f932/>

The tender documentation on the above link is available for free download.

IV. The deadline for submission of bids

The deadline for submission of tenders expires on **April 10, 2017 by 11:00 am**.

V. Method of submission of bids including information about language

The bid shall be submitted to the address of the Contracting Authority's seat (**Fyzikální ústav AV ČR, v. v. i., Na Slovance 1999/2, 182 21 Praha 8, Czech Republic**). The bid may be delivered by any suitable means (mail, courier, personally, etc.) at the above address on business days between 8:00 am and 3:00 p.m. and on the last day of the submission period only **by 11:00 am**. Other methods of delivery shall not be considered to constitute a properly delivered bid.

The bid shall be submitted in writing in the duly sealed envelope bearing the name of the bidder's business name, its seat (registered office) and identification No. on the overleaf in accordance with Section 107 paragraph (2) of the Act. The envelope must be clearly marked "**Do not open**" and with the name of the public contract "**Precision Metrology Station**".

The bid may be prepared in the Czech or English language.

VI. Requirements for proofing of qualification including the required documents

The bidder is obliged to demonstrate fulfilment of technical qualification according to Section 79(2)(b) of the Act. Fulfilment of the technical qualification will be demonstrated by a bidder, who submits a list of major supplies provided over the past 3 years before the commencement of this tendering procedure. This list will be provided in the form of an affidavit and will contain identification of the client, supply name, place and date of completion and the financial value of the supply. A major supply shall be considered as a supply of a station for precision metrology in the financial value of at least 75.000,- € excl. VAT. Bidders shall demonstrate the supply of at least 5 such major supplies.

VII. Rules for the evaluation of tenders pursuant to Section 115 of the Act

Bids will be evaluated on the basis of their economic advantageousness.

The evaluation sub-criteria are:

- | | |
|--|------------------------|
| a) Technical characteristics of the bid | - relative weight 50 % |
| b) Duration and level of warranty services | - relative weight 30 % |
| c) Total bid price | - relative weight 20 % |

Method of evaluation:

- a) Within the evaluation sub-criterion a) Contracting Authority will evaluate technical characteristics of the bid.

Minimum required technical characteristics of the equipment are set out in the first table of Annex 1 of the draft contract (please refer to Annex No. 2 hereto). The Contracting Authority hereby advises bidders that a bid that does not meet these minimum required technical characteristics will be **excluded** from the procedure and the bidder **excluded** from further participation in the proceedings.

Extra technical points will be awarded for:

- X range ≥ 500 mm: 10 pts
- Y range ≥ 500 mm: 10 pts
- X measuring accuracy better than 2.5 μ m: 10 pts
- Y measuring accuracy better than 2.5 μ m: 10 pts
- Z measuring accuracy better than 2.5 μ m: 30 pts
- software compatibility with the CAD model and programming: 30 pts

Method of evaluation within the evaluation sub-criterion a):

The evaluated bid gets a score that results from the sum of all obtained extra technical points multiplied by the factor of 0.5 (relative weight of this sub-criterion).

- b) Within the evaluation sub-criterion b) Contracting Authority will evaluate the duration and level of warranty services. **Minimum length** of warranty is **12 months**. The Contracting Authority hereby advises bidders that a bid being submitted citing a shorter warranty will be **excluded** from the procedure and the bidder **excluded** from further participation in the proceedings.

Extra warranty points will be awarded for:

- warranty length ≥ 24 and < 36 months: 25 pts
- warranty length ≥ 36 months: 50 pts

- free consultations with the technical specialists provided by the bidder on the issues that can arise during the operation of precision metrology station: 50 pts

Method of evaluation within the evaluation sub-criterion b):

The evaluated bid gets a score that results from the sum of all obtained extra warranty points multiplied by the factor of 0.3 (relative weight of this sub-criterion).

- c) Within the evaluation sub-criterion c) Contracting Authority will evaluate the total bid price for the subject of performance in € excl. VAT compiled in accordance with Article 5 hereof.

Method of evaluation within the evaluation sub-criterion c):

The evaluated bid gets a score that results from the ratio between the bid price of the cheapest bid and the evaluated one. This ratio will then be multiplied by 0.2 (relative weight of this sub-criterion) and factor 100 - see formula:

$$\text{Score} = \frac{\text{bid price of the cheapest bid}}{\text{bid price of the evaluated bid}} \cdot 0.2 \cdot 100$$

In Prague

