

Current measures to prevent the spread of COVID-19

(valid from 10th September 2020)

- upon entering the institute, use the hand sanitizer
- be meticulous when noting down your presence in the institute to the attendance book (guests use the guest book), because of later traceability of present people
- hand sanitizers are placed in kitchens and at the reception
- in the bathroom, disinfectant soap is available in the containers on the wall
- in the public areas of the institute, wearing of facemasks is obligatory
- In your office, you can stay without a facemask
- if the work duties do not prevent it, home office is still recommended (its conditions are set by the Order of the Director No. 4/2020), but it is necessary to have the consent of the head of your department and inform the secretary of your department
- in case of ordered quarantine or positive test for COVID-19, it is obligatory to inform the head of your department and the Assets Management (Mrs. Černá)
- be cautious in case of suspicion of contact with an infected person
- while wearing facemasks and with frequent ventilation, it is possible to hold personal meetings in the building of the institute, however it is recommended to consider the possibility of using video conferencing programs
- employees are obliged to follow the current version of the hygienic rules on the institute's website and to observe all valid hygienic regulations

Regulations concerning foreign travel:

- business trips abroad are allowed only to countries with a low risk of infection (<https://koronavirus.mzcr.cz/en/list-of-countries-according-to-the-level-of-risk/>) and after considering all possible risks
- trips to all other countries are only possible in urgent and duly justified cases and with the express permission of the director
- when returning from a holiday or business trip abroad, it is necessary to inform the head of the department and comply with all current regulations

Emil Pelikán, director

Marie Turčičová, ICS paramedic