# - Working Experience -

## **Project Manager**

Promotank LLC – parent company, Bishkek School of Public Relations and Promotank Research Institute – subsidiaries; 02/2015 – 08/2017 (Bishkek, Kyrgyzstan)

### Promotank, Consulting Company

- Trained 60 farmers to develop a business plan,German Corporation for International Cooperation GmbH
- Conducted a nationwide survey of 1200 respondents, Asian Development Bank/ Ministry of Energy of Kyrgyz Republic
- Implemented information campaigns, World Bank and Asian Development Bank/Government of Kyrgyz Republic
- Prepared more than 70 tender documents and business proposals
- Organized more than 40 conferences, round tables and training
- Managed the whole cycle of projects: planning, budgeting, monitoring, managing external service providers and evaluation

#### **Promotank Research Institute**

- Preparation and direct conducting of research
- Processed information and consequential creation of a database

#### **Bishkek School of Public Relations**

- Prepared promotional materials (logo, brochures, website)
- Social Media Marketing manager of 7 pages in social media (Facebook, Twitter, Instagram)
- Logistics for 15 career workshops

# Instructor of "Business Planning" course

**Bishkek Humanities University**; 09/2014 – 01/2015 (Bishkek, Kyrgyzstan)

Taught a full course in the subject area

## Manager of Education

World of Education; 11/2013 - 02/2014 (Bishkek, Kyrgyzstan)

- Promoted company services
- Liaised with company partners

## - Education -

## **MA in Applied Economics**

Center for Economic Research and Graduate Education – Economics Institute (CERGE-EI), Prague, Czech Republic September 2017 – graduation July 2018 Courses: Marketing Data Analysis, Macroeconomic Policy Analysis, Quantitative Methods

## Master's Degree in International Business Administration

**Kyrgyz National University, Bishkek, Kyrgyzstan** September 2014 – May 2016 Courses: Accounting, Formation of Strategy, International Marketing, Business Statistics

# Bachelor of Arts (BA), Economics

American University of Central Asia (AUCA) , Bishkek, Kyrgyzstan August 2010 – May 2014

# Activities (Bishkek, Kyrgyzstan)

- Member of AUCA ALUMNI COUNCIL
- Member "Rotaract Club of Bishkek"
- Member of "Students in Free Enterprise"
- Founder "Green Land Group"
- Medal of honors "Development of business and leadership skills training", USAID

### **International Activities**

- Co-writer of "Kyrgyzstan in the System of Sustainable Tourism", Kastamony, Turkey
- American Institute on Political and Economic Systems Summer School, Prague, Czech Republic
- Participant of "Rotaract Conference", Bodrum,Turkey
- Intern AIESEC, Busan, South Korea



# **Contact Information**

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- in <u>LinkedIn</u>

## **Core Competencies**

Project Management Marketing Research Business Development Public Speaking Organization Strategic Planning Communications/ PR Multitasking

## Languages

English (Fluent) Russian (Fluent) Kyrgyz (Native) Most Turkic languauges

## Skills

Full working proficiency in: Microsoft Office Suite STATA, R-programming, LaTex

## References

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