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## **Internal rules**

of the Czech Academy of Sciences

# **Regulation of the Academy Council of the Czech Academy of Sciences No. 6**

of 12 February 2019

## **on the Otto Wichterle Award**

The Regulation was sent out on 20 March 2019.

## TITLE I:

### **General provisions**

#### Section 1

##### **Basic provisions**

- (1) The Czech Academy of Sciences (hereinafter referred to as “the CAS”) grants the Otto Wichterle Award to support scientific excellence within the CAS (hereinafter referred to as “the Award”). The Award is intended for outstanding scientists who significantly contribute to the advancement of the relevant scientific field.
- (2) Nominated can be only researchers:
  - a) who meet the requirements under (1),
  - b) with a Ph.D., Dr., or DSc. degree,
  - c) who are not older than 35 in the calendar year when the nominations for the Award are submitted, wherein this age limit is extended by the period of maternity or parental leave,
  - d) with full-time employment at the CAS institute (hereinafter referred to as “the Institute”), or with less than full-time but at least 0.5 employment, provided that the researcher cares for a child younger than 15 years of age or cares, mostly by themselves and over a long period, for a person who is considered to be dependent on the assistance of another natural person under the Social Services Act.(hereinafter referred to as “Nominee”).

#### Section 2

##### **the Award nominations**

- (1) Award nominations (hereinafter referred to as “Nominations”) are submitted by the Institute’s director after prior discussion at the Institute’s council. The nomination must be submitted no later than 31 March unless specified otherwise.
- (2) The nomination shall contain:
  - a) Nominee information, including professional curriculum vitae, and a list of the candidate’s publications, including reception thereof,
  - b) a statement by the Institute’s director.

#### Section 3

##### **Nomination review and grant of the Award**

- (1) The nominations are reviewed by a committee, which consists of a member of the Academy Council of the CAS in charge of promoting excellence, vice-presidents of the CAS, and the president and vice-presidents of the Council for Sciences of the CAS (hereinafter referred to as “Committee”). The president of the Committee is a member of the Academy Council of the CAS in charge of promoting excellence. The members and secretary of the Committee are appointed by the Academy Council of the CAS. The Committee secretary is an employee of the Head Office of the CAS.
- (2) Nominations are reviewed according to the following criteria:
  - a) scientific activities of the Nominee to date,
  - b) the quality of the achieved results.
- (3) Nominations are submitted to the Academy Council of the CAS for approval in two categories:

- a) 1 – recommended,
  - b) 2 – not recommended.
- (4) After review of the nominations by the Academy Council of the CAS, the Committee president provides a decision to the Institute whether the nomination has been approved by the Academy Council of the CAS or not.
- (5) The Award is in the form of a certificate with name and surname of the awardee (hereinafter referred to as “Awardee”), date of granting the Award, and signature of the president of the CAS.
- (6) The official announcement of the Awardee and the awarding of the certificate by the president of the CAS usually take place in May.

## TITLE II

### **Conditions of financing**

#### Section 4

- (1) Personal costs of the Awardee are supported by a grant (hereinafter referred to as “Grant”).
- (2) The Grant is provided to the Institute in accordance with Regulation of the Academy Council of the CAS on Grants Provided by the Czech Academy of Sciences to the Institutes.
- (3) The Grant amount may not exceed CZK 149,600 per calendar year.
- (4) The Grant may be provided for a maximum of 3 years.
- (5) The Grant is paid out to the Awardee by the Institute in the form of three extraordinary remunerations for successful completion of a particularly important scientific task (hereinafter referred to as “Extraordinary remuneration”), each in the amount of CZK 149,600 per year. The Awardee will receive the first Extraordinary remuneration in the last quarter of the calendar year in which the Award was granted. The following Extraordinary remunerations will be provided always in the last quarter of the two following calendar years.
- (6) In case the Awardee does not work full-time for reasons stated in Section 1(2)(d), the amount of the Extraordinary remuneration shall not be reduced. In case the Awardee’s employment relationship with the Institute lasts only a part of the calendar year due to a foreign trip to increase professional qualification of the Awardee, the amount of the Extraordinary remuneration is reduced proportionately to the number of days worked in the given calendar year.
- (7) At the Institute’s request, the Committee president may grant an exemption and postpone the provision of the Grant:
- a) in case the Awardee is on foreign trip to increase their professional qualification,
  - b) due to maternity or parental leave.

## TITLE III

### **Evaluation**

#### Section 5

The Committee evaluates the reports under Section 6 once per year.

#### Section 6

### **Report for the past period**

- (1) During the Grant period, the Institute's director submits report for the past period on Grant spending and the Awardee's employment status to the Committee within 1 month of the end of the Grant in the given calendar year, unless specified otherwise.
- (2) The evaluation report is approved by the Academy Council of the CAS based on a proposal by the Committee.

#### Section 7

### **Final Provisions**

The nominations, reports, and other documents are submitted through the information system of the Head Office of the CAS unless specified otherwise.

#### Section 8

### **Transitional provisions**

Award granted before the date on which this Regulation becomes effective is supported by Grant in an amount determined in accordance with a rule in force on the date of Award grant.

#### Section 9

### **Repeal provision**

Regulation of the Academy Council of the CAS No. 9/2017, on the Otto Wichterle Award, as amended, is repealed.

#### Section 10

### **Effectiveness**

This Regulation becomes effective on the date of its publication.

prof. RNDr. Eva Zažímalová,  
CSc., president of the CAS