

# Current measures to prevent the spread of COVID-19

(valid from 19th February 2022)

- Upon entering the Institute, please, use the hand sanitiser and put on a respirator.
- Please, be meticulous when noting down your presence in the Institute to the attendance book (guests will use the guest book).
- In case of mandatory quarantine or positive test result for COVID-19, we ask the employee to inform the head of his/her department and the Assets Management (Ms. Zátopková) and at the same time to inform the person with whom he was recently in personal contact and which areas of the Institute he/she occupied.
- Hand sanitisers are placed in kitchenettes, in the library and at the reception desk.
- In all bathrooms, disinfectant soap is available in the containers on the wall.
- In all public areas of the Institute, it is mandatory to wear a respirator or similar device (without an exhalation valve) with a filtration effectiveness of at least 94 % in accordance with the relevant standards (e.g. FFP2, KN 95).
- Wearing a respirator is mandatory in the office, if the employee is not in one place and at a safe distance from his/her colleagues (e.g. when he/she comes to a colleague's table).
- If the work duties do not prevent it, home office is still recommended (its conditions are set by the Order of the Director No. 4/2020), but it is necessary to have the consent of the head of your department and inform the secretary of your department.
- Be cautious in case of a suspicion of contact with an infected person.
- It is possible to hold personal meetings at the Institute, but all participants must keep a distance of at least 1.5 meters and disinfect their hands before entering the meeting room. The room should be ventilated during the meeting. However, it is still recommended to hold meetings online.
- All employees are obliged to follow the current version of the hygienic rules on the Institute's website and to observe all valid hygienic regulations.

## **Regulations concerning foreign travel:**

- Business trips abroad can be made only in compliance with all currently valid hygiene and anti-epidemic measures (<https://koronavirus.mzcr.cz/en/>) and after considering all possible risks.
- After returning from outside the EU, the employee is obliged to pass a PCR test within the statutory deadline (5-7 days), unless he/she is covered by an exception to this obligation (completed vaccination or covid-19 in the last 180 days). While waiting for the test result, he/she must always wear a respirator complying with the FFP2 or KN95 standard when leaving the place of residence (and therefore also the entire period of his/her stay in the Institute).

Emil Pelikán, director

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