

# INFORMATION PROVIDED TO PERSONAL DATA SUBJECTS PURSUANT TO THE GENERAL PERSONAL DATA PROTECTION REGULATION IN CONNECTION WITH THEIR ATTENDANCE OF A CONFERENCE

## I. Personal Data Controller

The Fyziologický ústav AV ČR, v.v.i., ID No. 679 85 823, having its registered office at Vídeňská 1083, Prague 4 - Krč, post code 142 20, registered in the register of public research institutions as at 1 January 2007, processes, within the course of its activities, personal data, among others, to the extent and in a manner set out in this document.

## II. Contact Information

In relation to the processing of personal data, the Fyziologický ústav AV ČR, v.v.i. may be contacted by telephone at: +420 241 062 424, by e-mail at [fgu@fgu.cas.cz](mailto:fgu@fgu.cas.cz) or through its data box ID No. y5xnq3f.

The function of the Data Protection Officer shall be carried out by JUDr. Jitka Oliberiusová, who can be contacted by e-mail at [poverenec@fgu.cas.cz](mailto:poverenec@fgu.cas.cz) and/or by telephone at: +420 241 062 719.

## III. Scope of Personal Data Processing

The Fyziologický ústav AV ČR, v.v.i. processes personal data, among other reasons in connection with the organisation of scientific and specialised conferences and lectures (hereinafter referred to as “**Conferences**”), in which case all personal data provided by the conference participants, meaning both the audience and the lecturers, or obtained in connection with their registration, payment of a fee, and attendance of the conference is concerned.

In this context, identification data is processed in particular (first name, surname, academic title, etc.), contact information (e-mail address, workplace, and address of workplace), payment information related to the payment of the fee (in particular, account number), and other related data (interests of the person, workplace, etc.). also photographs and audio or video recordings of the conference as a whole or of a part thereof may be processed.

## IV. Legal Basis and Purpose of Personal Data Processing

In this context, the Fyziologický ústav AV ČR, v.v.i. processes personal data solely in accordance with the Regulation (the provisions of Article 6 (1) and of Article 9 (2)), in particular on the basis of:

1. An agreement and measures taken prior to the conclusion of an agreement the performance of which requires the processing of personal data;

2. Compliance with obligations arising for the Fyziologický ústav AV ČR, v.v.i. from legal regulations of the Czech Republic or of the EU;
3. Legitimate interest of the Fyziologický ústav AV ČR, v.v.i. and/or of a third party;
4. Consent granted by the data subject.

The personal data of persons interested in attending the conference and of attendees is processed for the following purposes:

1. Ensuring the organisation of the conference and attendance thereof;
2. Approaching the participants with an offer of another conference of the same and/or similar focus;
3. Keeping lists of experts and other persons of interest focusing on topics which the conference concerns;
4. Presentation of the activities of the Fyziologický ústav AV ČR v.v.i. and/or the provision of information to the public about the fact that the conference has taken place, all that in a manner permitting remote access to the customary extent (in particular, the publication of the first name, surname, and academic title of the data subject, information about his/her professional focus, workplace, and his/her likeness, audio or video recording).

#### **V. Provision of Personal Data to Third Parties (Recipients)**

The Fyziologický ústav AV ČR, v.v.i. provides personal data of data subjects to the following third parties, as required:

1. Persons and/or entities other than the Fyziologický ústav AV ČR, v.v.i. in the position of the organisers of planned conferences of the same and/or similar focus within the framework of professional associations of data subjects and activities related thereto. The Fyziologický ústav AV ČR, v.v.i. is authorised to provide personal data as described in the previous sentence of this provision both among EU Member States and to third countries, if its provision is required for important reasons of public concern;
2. Persons providing server, web, cloud, or IT services or who persons are its contractual partners;
3. Other entities for different purposes subject to prior notice given to the data subject or at the subject's request.

#### **VI. Method of Personal Data Processing**

The Fyziologický ústav AV ČR, v.v.i. places emphasis on the processing of personal data processed by it. Personal data is processed both manually and via electronic systems by authorised persons who have been duly trained and who are subject to a confidentiality obligation, without the use of automated decision-making (including profiling), i.e., prediction of aspects concerning the behaviour of persons using computing technology.

#### **VII. Period of Personal Data Storage**

Personal data processed in connection with the holding of a conference are processed at least for the duration of the conference and for no more than the period for which they are required by the Fyziologický ústav AV ČR, v.v.i., usually two years after the end of the conference.

### **VIII. Rights of the Persons Whose Personal Data is Being Processed**

A data subject may demand access to his/her personal data that is being processed; their rectification or deletion, or limitation on their processing; and is entitled to lodge an objection against their processing and request the portability of personal data. In the case of processing on the basis of consent, a data subject may withdraw such consent at any time. Furthermore, a data subject is entitled to lodge an objection against the processing of personal data with the controller or a complaint to the Personal Data Protection Authority having its registered office at Pplk. Sochora 27, Prague 7, post code 170 00.

Any conditions for and methods of the exercise of rights are detailed in the General Information document provided to personal data subjects pursuant to the General Personal Data Protection Regulation which is available on the website of the [Fyziologický ústav AV ČR, v.v.i.](#)