

INFORMATION ON THE PROCESSING OF THE PERSONAL DATA OF VISITORS TO THE LIBRARY OF THE CZECH ACADEMY OF SCIENCES

Information for visitors not taking advantage of access to the internet provided by the LCAS; visits on a one-day pass.

Dear Visitors,

This document is intended to provide you with information on the processing of your personal data within our organisation in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereafter merely Regulation).

WHO IS THE PROCESSOR OF YOUR DATA?

The processor of your personal data is the Library of the Czech Academy of Sciences (hereafter merely LCAS), registered at Národní 3, 110 00, Prague 1, e-mail: infoknav@knav.cz.

HOW CAN YOU CONTACT OUR COMMISSIONER FOR THE PROTECTION OF PERSONAL DATA?

You can contact our commissioner for the protection of personal data with your requests, questions and comments at the address Pověřenec – Knihovna AV ČR, v. v. i., Národní 3, 110 00, Prague 1 or at the e-mail address poverenec@ssc.cas.cz.

WHAT PERSONAL DATA DO WE PROCESS ON YOU AND WHY?

I. PERSONAL DATA PROCESSED ON FORMS

A. ONE-DAY ADMISSION – REGISTRATION

1. We process your personal data – **basic identification data** (to the extent of your forename and surname, date of birth, address, type and number of identity document submitted at registration for a one-day visit to the LCAS and the state that issued this identity document) – for the purpose of providing public library and information services, this on the legal basis of the performance of a contract in accordance with article 6, para. 1, point b) of the Regulation.

We process this data for the period of your visit / the duration of the contract, i.e. 1 LCAS opening day.

The provision of this data is voluntary. Should you not provide us with this data, we will be unable to register you for a one-day visit to the LCAS.

2. We further process your personal data – **basic identification data** (to the extent of your forename and surname, date of birth, address, type and number of identity document submitted at registration for a one-day visit to the LCAS and the state that issued this identity document) – for the purpose of increasing the security of the public space and protecting public property, this on the legal basis of our justified interests in accordance with article 6, para. 1, point f) of the Regulation. Our justified interests in this case are the protection of the health and property of people spending time in the LCAS protected zone and the protection of property purchased with public finances, in particular the library holdings.

We process this data for a period of 2 LCAS opening days following your visit.

II. PERSONAL DATA ASSOCIATED WITH YOUR TIME SPENT IN THE LCAS PROTECTED ZONE

A. THE CAMERA SYSTEM

1. We process your personal data – **recordings from the camera system on your time spent and behaviour in the library premises** – for the purpose of increasing the security of the public space and protecting public property, this on the legal basis of our justified interests in accordance with article 6, para. 1, point f) of the Regulation. Our justified interests in this case are the protection of the health and property of people spending time in the LCAS protected zone and the protection of property purchased with public finances, in particular the library holdings.

We process this data for a period of 3 LCAS opening days.

This processing of your personal data based on our justified interests does not require your agreement. You do, however, have the right to submit an objection to this processing at any time without charge.

B. AUTHORISED PASSAGE THROUGH THE TURNSTILES

1. We process your personal data – **authorised passage through the turnstiles** (to the extent of your one-day pass barcode number and the date and time of your entry/exit, i.e. your arrival at/departure from the LCAS protected zone – for the purpose of increasing the security of the public space, protecting public property and the creation of statistics and reports, this on the legal basis of our justified interests in accordance with article 6, para. 1, point f) of the Regulation. Our justified interests in this case are the protection of the health and property of people spending time in the LCAS protected zone, the protection of property purchased with public finances, in particular the library holdings, and the library's obligation of reporting statistics on visitor attendance.

We process this data for a period of 3 LCAS opening days.

This processing of your personal data based on our justified interests does not require your agreement. You do, however, have the right to submit an objection to this processing at any time without charge.

WHO RECEIVES YOUR PERSONAL DATA?

We also pass your personal data, only to the extent absolutely necessary, to the following categories of recipient:

- authorised employees of the LCAS as processors;
- other entities in cases in which we are obliged by legal regulations to provide your data (e.g. to the Police of the Czech Republic, to administrative bodies);
- to other entities where this is necessary to the protection of our justified interests (e.g. the lawyer of the LCAS, executors, courts, the authorities).

WHAT ARE YOUR RIGHTS?

You have the right:

- to demand of the LCAS, as processor, confirmation of the fact that your personal data is being processed and, if your personal data is being processed, the right of access to this data;
- to the correction of any data that is out of date or incomplete;
- to the erasure of personal data that relates to you or to the limitation of its processing.

You further have the right:

- to submit a complaint to the Office for Personal Data Protection, registered at Pplk. Sochora 27, Prague 7, 170 00, e-mail: posta@uouu.cz;
- to the transferability of your data.